

# SHANNON FOYNES PORT COMPANY

## NOTICE TO MARINERS

### NOTICE NO. 3 OF 2025

(Notice No. 3 of 2024 is replaced)

## SHANNON ESTUARY

### PLANNING OF WATER BASED EVENTS

Members of the Public, Boat Clubs and Local Community Groups are reminded of the necessity and requirement to ensure that there is prior consultation with Shannon Foynes Port Company and the Marine Operations Department well in advance of organizing any water- based activities or events that impact on commercial shipping movements.

Marine Operations can be contacted at [marineops@sfpc.ie](mailto:marineops@sfpc.ie) and 069 73103.

This is a requirement to ensure the safety of all participants and to ensure that safety of navigation of commercial vessels is not compromised. In some circumstances, the Port may take the decision to suspend planned shipping moves to safely facilitate the planned event(s).

For any event that impacts on planned shipping moves a minimum of 4-weeks notice is required.

Depending on the nature of the event a Safety Plan may need to be developed and forwarded to the Harbour Master for his attention and comment. The Safety Plan should include details around the following;

- Primary POC and contact details.
- Date/Location/Timings of event.
- Comms Plan.
- Safety Boat(s) incl agreed means of communications.
- Weather parameters.
- Access required (if any) to SFPC facilities.
- Actions in the event of an emergency.

An outline template is attached at Annex A to this Notice.

Organisers are advised to make contact with Marine Operations in as timely a manner as possible. This will determine whether a Safety Plan is required and the likely impact on Port Users.

Attention is also brought to the Code of Safe Practice for The Safe Operation of Recreational Craft, issued by the Department of Transport in September 2024. This Code provides safety information, advice and best practice operational guidance for a wide variety of leisure craft. Copies of this are available at Shannon Foynes Port Offices in Foynes, Co. Limerick.

Michael Kennelly  
Harbour Master  
Shannon Foynes Port Company

01<sup>st</sup> January 2025

**EVENT DETAILS**

EVENT NAME: \_\_\_\_\_

ORGANISATION: \_\_\_\_\_

**APPLICANT DETAILS**

NAME OF APPLICANT: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**EVENT INFORMATION**

PLANNED DATE: \_\_\_\_\_

LOCATION: \_\_\_\_\_

EXPECTED NUMBERS: \_\_\_\_\_

**PERSON IN CHARGE**

NAME: \_\_\_\_\_

QUALS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

**COMMUNICATIONS PLAN (Outline means of comms during event and to External Agencies)**

**PLANNED SAFETY MEASURES (incl Safety Boat / support Agencies etc)**

**ACTIONS IN THE EVENT OF AN EMERGENCY**

**SFPC RESOURCES REQUESTED (e.g. if Activity/Event taking place within TRD etc)**